

## Adult and Community Learning Improvement and Governance Panel

Present: Alan Menzies (Chair), Paul Bell, Cllr Harrap, Cllr Burton, Liz Philpot, John Morrell, Jacky Smith, Sara Arnold, Beata Barker, Jayne Wilcock

	Minutes	Action
1.1	<ul style="list-style-type: none"> <li>• Membership: Corrections to membership made and noted for update</li> <li>• Agreed that these minutes would be made available in the public domain through the website and would feed into the Overview and Scrutiny meetings and be made available at inspection to Ofsted</li> <li>• PB noted the need for cabinet members to engage in the Ofsted process</li> <li>• It was noted that members agreed to the meeting being chaired by an Officer</li> <li>• Standard Agenda items were approved and it was noted that Safeguarding was an important aspect to review. Both the Adult and Children Safeguarding Officers should be added to the circulation list for meetings and given the option to attend future meetings for that item</li> <li>• <b>Action:</b> Terms of reference to be updated to account of the above and then circulated for final approval</li> </ul>	SA
1.2	<ul style="list-style-type: none"> <li>• Confirmed that re-inspection could happen at any point. However the 3 year re-inspection time scale, for good providers, is being considered and a change to 5 years proposed</li> <li>• Re-inspection should be a 2 day short inspection, however Ofsted reserve the right to extend should they feel this necessary</li> <li>• All members would need to be ready to speak to Ofsted and evidence an understanding of the service, its strengths, development areas and forward plans</li> <li>• Ofsted will start the inspection with a focus that aims to see how we have made progress against the elements for improvement provided on the 2015 inspection report</li> <li>• It was agreed that in future meetings a copy of the in-year position statement would be made available along with a progress report on the aspects judged in 2015 to be good to ensure against slippage and any emerging in year issues</li> <li>• It was confirmed that the Ofsted Report follows a standard format as provided in the Common Inspection Framework for FE and ACL</li> <li>• It was confirmed that due to a fall in numbers, funding and quality that EES would be moving away from delivering Study Programmes at the end of 2017/18 academic year. Talks are underway with other local providers to ensure that there are options for young people in the area</li> </ul>	
1.3	<ul style="list-style-type: none"> <li>• A summary of what panel members could be asked for / expected to show an understanding of at inspection</li> </ul>	
1.4	<ul style="list-style-type: none"> <li>• It was noted that the EES team do not receive funding through the East Riding of Yorkshire Council. The team is funded through a range of external funding sources, including the Adult Education Budget, Study Programmes, Loans funding and Apprenticeships which are in scope for Ofsted</li> <li>• Confirmed that 18/19 academic year could be the last year of automatic grant allocations to ERYC and the picture is unclear for 19/20 academic</li> </ul>	

	<p>year with announcements due to be made in March 19</p> <ul style="list-style-type: none"> <li>• Devolution and the existence of a devolution deal is relevant as AEB will be allocated through devolved local government structures. For those without a devolution agreement the money could be allocated through the LEP.</li> <li>• It was noted that the ERYC could cease to provide an Adult and Community Learning offer at any time, however, in previous considerations it has been agreed to continue to support the provision of adult learning opportunities</li> <li>• Discussions are taking place with neighbouring authorities to look at the impact of sharing services across 3 authorities (York, North Yorkshire and ERYC) in order to share costs more effectively and improve the financial stability of three local authority areas</li> </ul>	
1.5	<ul style="list-style-type: none"> <li>• Improved internal and external partnership work</li> <li>• Working in rural communities to look at ways of taking learning back into the rural communities</li> <li>• Explorations around the use of IT to provide flexible learning options</li> <li>• Balance of introducing Full Cost Recovery numbers whilst building on more targeted informal community learning work so that one does not detract negatively on the other</li> </ul>	
1.6	<ul style="list-style-type: none"> <li>• Downward shift in accredited learner numbers, however, this is due to better initial advice, guidance and initial assessment that ensures learners starting point is relevant to their need. This may mean some learners start in Community Learning provision before progressing to accredited. In addition only financially viable course have been delivered in order for us to achieve a balanced budget</li> <li>• Downward shift in Community Learning achievement data, but this is now robust and stands up to scrutiny after an improved system of Internal Quality Assurance has been established</li> <li>• Future data reports will provide a figure for fee income and also a current value per head to link to community learning numbers</li> <li>• Local performance data to be gathered from neighbouring authorities where possible to provide an informed view as to how well or otherwise the service is doing</li> </ul>	
1.7	<ul style="list-style-type: none"> <li>• Members and Officers valued the opportunity to ask questions throughout the meeting and therefore no other questions were raised at this point</li> </ul>	